REQUEST FOR ACCREDITATION

Signature of applicant as in travel document (passport) – the applicant must sign in ink using the same signature as in the passport

General information:

Mission type – choose one of the following options:

1. Embassy
2. Consulate
3. Representation of an international organization
4. Honorary Consulate
5. Other *(please specify)*

State/International Organization – for an Embassy/Consulate/Honorary Consulate, indicate the sending State; for a representation of an international organization, indicate the organization's full official name

Country of residence – the country where the mission is physically based; for resident missions in the Republic of Moldova, indicate Republic of Moldova

City of residence – the city where the mission is physically based

Mission e-mail – the mission's official e-mail address

Mission address – the official address of the mission

Personal information:

Current Surname – current family name exactly as shown in the passport

Given name(s) – given name(s) exactly as shown in the passport

Previous surname – previous family name, if changed (for example, following marriage); if not applicable, indicate N/A

Date of birth – date of birth in day/month/year format

Place of birth – city and country of birth

Preferred language of communication – preferred language for communication with the applicant/mission

Marital status – choose one of the following options:

1. single
2. married
3. divorced
4. widowed
5. cohabitation
6. other *(please specify)*

Citizenship(s) – indicate all citizenships held on the date the form is completed

Moldovan citizenship / residence permit – if applicable, indicate Moldovan citizenship or the residence permit details (series/number and validity); otherwise indicate N/A

Passport information:

Passport type – choose one of the following options:

1. diplomatic
2. official
3. service
4. national
5. laissez-passer
6. other *(please specify)*

Number – series and number of the passport

Authority – authority that issued the document

Issue date – date of issue of the document, in day/month/year format

Expiry date – expiry date of the document, in day/month/year format

Information about position and duties:

Category – choose the applicable category:

1. Head of Mission
2. Official of an international organization
3. Diplomatic staff
4. Administrative and technical personnel
5. Service personnel
6. Private servant

Effective date of appointment – date on which the applicant begins/began performing duties at the mission

Expected date of departure – expected end date of the assignment/departure from the Republic of Moldova; if unknown, indicate N/A

Position, title and area of activity – official position/function, title/rank where applicable, and main area of activity

Predecessor function – position/function held by the person whom the applicant is replacing; if the post is new or there is no predecessor, indicate N/A

Surname of predecessor – family name of the predecessor; if not applicable, indicate N/A

Name of predecessor – given name(s) of the predecessor; if not applicable, indicate N/A

Residence and contact information:

Address – applicant's actual residential address in the Republic of Moldova. If the applicant resides on the premises of the mission, this should be indicated accordingly

Telephone – telephone number at which the applicant can be contacted

E-mail – applicant's e-mail address

Family information:

Family members – surname, given name(s), and relationship of family members accompanying the applicant and/or accredited in the Republic of Moldova

Person responsible for completing the form (point of contact):

Surname – family name of the mission staff member who completed the form and may be contacted for clarifications

Name(s) – given name(s) of the responsible person

Telephone – contact telephone number of the responsible person

E-mail responsible person – e-mail address of the responsible person

Information about previous experience:

All assignments/positions held during the past five years – list all assignments/positions held during the previous five years, including the relevant period, institution/mission, city and country

Signature and certification:

Signature of the applicant – the applicant signs in the designated box, certifying that the information provided is complete and correct and acknowledging that information necessary for accreditation may be verified with the competent authorities

Signature of the Head of Mission – the Head of Mission signs in the designated box

Stamp of the Mission – the mission's official stamp is applied where such a stamp is used

Date / Place – indicate the date and place of signature

Personal data protection notice:

Informational section. Personal data contained in the form and supporting documents are processed by the Ministry of Foreign Affairs of the Republic of Moldova, through the State Diplomatic Protocol, in accordance with Law No. 195/2024 on Personal Data Protection. The applicant should read the information in the form concerning the controller, purposes and legal basis of processing, possible recipients, and applicable retention rules. No separate signature is required for this section.

Fields reserved to the State Diplomatic Protocol:

For exclusive use by the State Diplomatic Protocol of the Ministry of Foreign Affairs of the Republic of Moldova. This section must not be completed by the applicant or the mission.

REQUEST FOR RENEWAL

Signature of applicant as in travel document (passport) – the applicant must sign in ink using the same signature as in the passport

General information:

Mission type – choose one of the following options:

1. Embassy
2. Consulate
3. Representation of an international organization
4. Honorary Consulate
5. Other *(please specify)*

State/International Organization – for an Embassy/Consulate/Honorary Consulate, indicate the sending State; for a representation of an international organization, indicate the organization's full official name

Country of residence – the country where the mission is physically based

City of residence – the city where the mission is physically based

Mission e-mail – the mission's official e-mail address

Mission address – the official address of the mission

Information about changes:

Reason for renewal – briefly state the reason for renewal (for example: expiry of the card, loss/damage of the card, change of personal data, position, or another reason)

Please explain (if applicable) – provide additional details where the reason for renewal requires clarification

Personal information:

Current Surname – current family name exactly as shown in the passport

Given name(s) – given name(s) exactly as shown in the passport

Previous surname – previous family name, if changed; if not applicable, indicate N/A

Date of birth – date of birth in day/month/year format

Place of birth – city and country of birth

Preferred language of communication – preferred language for communication

Marital status – choose one of the following options:

1. single
2. married
3. divorced
4. widowed
5. cohabitation
6. other *(please specify)*

Citizenship(s) – indicate all citizenships held on the date the form is completed

Moldovan citizenship / residence permit – if applicable, indicate Moldovan citizenship or the residence permit details (series/number and validity); otherwise indicate N/A

No. of current accreditation card – number of the accreditation card currently held by the applicant

Issue date – issue date of the current accreditation card, in day/month/year format

Valid until – validity end date of the current accreditation card, in day/month/year format

Moldovan IDNP – Moldovan personal identification number, if assigned/shown on the accreditation card; otherwise indicate N/A

Passport information:

Passport type – choose one of the following options:

1. diplomatic
2. official
3. service
4. national
5. laissez-passer
6. other *(please specify)*

Number – series and number of the valid passport

Authority – authority that issued the document

Issue date – date of issue of the document, in day/month/year format

Expiry date – expiry date of the document, in day/month/year format

Information about position and duties:

Category – choose the applicable category:

1. Head of Mission
2. Official of an international organization
3. Diplomatic staff
4. Administrative and technical personnel
5. Service personnel
6. Private servant

Effective date of appointment – date on which the applicant performs duties at the mission

Expected date of departure – expected end date of the assignment/departure from the Republic of Moldova; if unknown, indicate N/A

Position, title and area of activity – official position/function, title/rank where applicable, and main area of activity

Predecessor function – position/function held by the person whom the applicant replaced; if not applicable, indicate N/A

Surname of predecessor – family name of the predecessor; if not applicable, indicate N/A

Name of predecessor – given name(s) of the predecessor; if not applicable, indicate N/A

Residence and contact information:

Address – applicant's actual residential address in the Republic of Moldova

Telephone – telephone number at which the applicant can be contacted

E-mail – applicant's e-mail address

Family information:

Family members – surname, given name(s), and relationship of family members accompanying the applicant and/or accredited in the Republic of Moldova

Person responsible for completing the form (point of contact):

Surname – family name of the mission staff member who completed the form and may be contacted for clarifications

Name(s) – given name(s) of the responsible person

Telephone – contact telephone number of the responsible person

E-mail responsible person – e-mail address of the responsible person

Signature and certification:

Signature of the applicant – the applicant signs in the designated box, certifying that the information provided is complete and correct and acknowledging that information necessary for accreditation may be verified with the competent authorities

Signature of the Head of Mission – the Head of Mission signs in the designated box

Stamp of the Mission – the mission's official stamp is applied where such a stamp is used

Date / Place – indicate the date and place of signature

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